



**APPLICATION INSTRUCTIONS FOR NEW AND
REPLICATING
COMMUNITY (CHARTER) SCHOOL**

**Buckeye Community Hope Foundation
Education Division
3021 E. Dublin Granville Rd.
Columbus, Ohio 43231
(614) 942-2002**

Dear Applicant(s):

Thank you for your interest in partnering with Buckeye Community Hope Foundation to sponsor (authorize) your community (charter) school in Ohio. The application will serve as the blueprint for establishing and operating your public community school. The application addresses four main key design elements: Education, Organization & Management, Facilities, and Finance. Many of the elements in this application can and will be used in the final community school sponsorship contract.

If you are intending to utilize an education service provider to **replicate** a successful program, please include past performance of other managed programs-both in and outside Ohio- in the designated area of the application (see Appendix A).

Applying for a new or replicating community school is a multi-step process.

1. We provide an informational webinar about this application and the review process. This webinar will be posted on our website.
2. Applicants will submit a *Letter of Intent* to apply by the designated due date provided in this application.
3. Applicants will submit a full application including all required tables by the designated due date provided in this application.
4. Our team of experts will evaluate the written application to assess the quality of the school's plans in the key design elements listed above.
5. After the written review, our team will conduct an interview with the applicant(s) to further assess the capacity to implement the plan in the written application-if the written portion meets basic expectations and minimum capacity standards per the evaluation rubric.
6. Final recommendations will be presented to the BCHF Board for approval. It is important to note, all components must be answered according to the guidance in this document.

Any applications received that are not complete will be sent back to the applicant(s) and will not be reviewed.

Completion of the application does not guarantee a contract for a community school, nor does it create any additional obligation between the applicant and Buckeye Community Hope Foundation.

If you have any questions regarding the application or submission process, please contact Jason Moore at jmoore@buckeyehope.org or call (937) 361-9499.

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Important Notes for Prospective Applicants Seeking to Submit an Application for a New or Replication of a High Performing Community School

Application Review Cycle		
School Application Released	May 31, 2022	BCHF will post on the Education Division webpage and email the Application to interested parties who have requested the application.
Information Webinar	June 15, 2022	The recorded webinar and slides will be available on our website throughout the application cycle.
Letter of Intent	No later than August 1, 2022	Please send a Letter of Intent to apply to sponsorship@buckeyehope.org . Include the proposed school name, school type/model, grades to be served, and neighborhood/school district where the school will be located.
Completed Application due to BCHF Office	October 3, 2022	Completed applications are due to the Education Division office of Buckeye Community Hope Foundation at sponsorship@buckeyehope.org by 11:59 p.m. Please submit all documents via a “zip” file.
Interview with Applicant(s)	November 1-12, 2022	Only applications that meet the criteria and are received by the due date will be <u>considered</u> for the capacity interview phase of the review cycle.
Final Decision	No later than December 31, 2022	Applicants will be notified by email if they have been approved for a preliminary agreement towards a charter contract with Buckeye Community Hope Foundation for 2023-2024SY and provided with the Preliminary Agreement for signature.
Contract Distribution	No later than January 15, 2023	BCHF Sponsorship Contract will be provided to the Governing Authority President to begin contract preparations.
Contract Adoption	No later than March 15, 2023	School Governing Authority & BCHF Board must both pass resolutions approving the Preliminary Agreement and “adopting” the community school contract; and have entered into (signed) a non-binding Preliminary Agreement.
Contract Execution	No later than May 15, 2023	School Governing Authority & BCHF Board must fully execute the community school contract. <i>All documents and components of the comprehensive plan must be complete and submitted to <u>BCHF by May 2, 2023</u> for review and approval-prior to signing the community school contract.</i>

*This timeline is subject to change at the discretion of BCHF and where allowed by law. All applicants will be notified immediately of any changes.

School Development Priorities

Buckeye Community Hope Foundation is focused on the sponsorship of high performing community schools.

- 1) We welcome applicants demonstrating capacity for successful replication of high performing community (charter) school models in high poverty/academically low performing communities.
- 2) We encourage applicants to consider new markets that have unique needs that innovative charters may meet across the State.
- 3) We welcome new school applicants demonstrating capacity for success in providing a high-quality school choice option in high poverty/academically low performing communities.
- 4) We encourage unique and innovative education programs with a strong instructional framework.
- 4) We encourage models that have a progressive sustainable approach embedding 21st Century Skills - Critical Thinking, Creativity, Communication, and Collaboration.

**All submissions in response to this application must be sent by the dates and times noted above to sponsorship@buckeyehope.org
Attn.: Jason Moore**

**Buckeye Community Hope Foundation
Education Division
3021 E. Dublin Granville Rd. Columbus, Ohio 43231**

I. About BCHF as a Community School Sponsor

Building Communities. Rebuilding Lives.

Buckeye Community Hope Foundation is a 501(c)(3) not-for-profit corporation that creates and supports new opportunities for those who need them most: seniors, struggling families, underserved students and misdirected youth. Whether it is building quality affordable housing for low-income seniors and families to teaching youth a new trade or overseeing public community schools to become the best educational choice for Ohio students, BCHF has strived for over 20 years to improve the lives of both young and old. BCHF's Housing division has built more than 105 projects consisting of over 4,335 units of affordable housing across nine states. In 2007, BCHF opened a Department of Support Services to serve low-income families and seniors at 56 of its housing sites through the provision of case management supports.

Education Division - *Dedicated to Enriching the Lives of Others*

Background

The Buckeye Community Hope Foundation (BCHF) was approved as a community school sponsor by the State of Ohio Board of Education in 2004. BCHF believes that community schools are an innovative and progressive approach for developing high quality educational options; and to reform the public education system making our students competitive in today's job market. We seek to foster and nurture productive relationships with Ohio community schools, providing ongoing guidance and professional oversight geared toward the success of community schools and their students. BCHF is committed to supporting high student achievement, financial stewardship, and responsible governance and management with the schools we sponsor.

Community Schools are not-for-profit, public schools that operate under contract with an authorized entity. They receive state and federal funds and are therefore subject to academic and fiscal accountability; and transparency. Over 300 community schools are delivering high quality educational options to over 120,000 children in Ohio.

Sponsoring organizations were initiated by State Legislation to authorize the creation of and monitor the activities of community schools. The contract between the Sponsor and the School's Governing Authority serves as the foundation for oversight geared toward the success of the school and their students. BCHF has an obligation to the public to monitor the community schools we sponsor to help ensure they are in full compliance with State and

Federal laws, and the academic goals agreed to in their sponsorship contract. A representative from Buckeye Community Hope Foundation conducts site visits to schools while classes are in session, monitors the academic delivery in the classroom, and provides ongoing guidance and technical assistance. Additionally a representative, knowledgeable in school finance reviews the financial records of the school to ensure the schools are fiscally sound and sustainable.

The Education Division of BCHF consists of leadership that are recognized as experts in their field, experienced statewide regional representatives, a top-notch school improvement team, as well as, outstanding support staff. We hire the best and the brightest to oversee our sponsored schools. We are changing the lives of more than 14,000 students, paving the way to a brighter future through education!

MISSION

The **Mission** of the Education Division of Buckeye Community Hope Foundation is to establish strong public community schools by adhering to quality authorizing practices, ensuring responsible oversight, and setting high standards for school performance.

The **Mission** of Buckeye Community Hope Foundation is Building Communities and Rebuilding Lives. The Education Division has a clear and focused Mission Statement that supports the overall Mission of the Foundation through the sponsorship of high-quality community schools in Ohio. We pride ourselves in being one of the first highly rated sponsors in Ohio.

VISION of the EDUCATION DIVISION

Our **Vision** is strong communities of healthy, well-educated students.

We envision a future where **ALL** students have access to a high-quality public education.

Ohio Communities thrive as increasing numbers of schools graduate students equipped to assume a positive role in society.

Core Values

The Core Values of the Education Division are:

Responsibility	Credibility
Mutual-Honesty & Trust	Innovation
Respect	

II. About the BCHF Portfolio of Community Schools

At Buckeye Community Hope Foundation, we support diversity and innovative program design in the community schools we sponsor. We set a high bar of expectations for student achievement, particularly for students most at-risk, but realize there is more than one way to meet the needs of each student.

Among the portfolio of BCHF sponsored community schools are: schools with a particular focus on drop out students while providing multiple wrap-around services; multiple schools using a strongly infused character education curriculum; schools that offer foreign language instruction and immersion; a school devoted to an inclusionary model of instruction where 100% of the student body has a wide variety of special education needs; schools devoted to the gifted and talented; multiple schools using an environmental focus in all lessons, and project based learning throughout the curriculum; a school focused on arts infusion, and a unique on-line school serving drop out students.

Community school models that address unique community needs in new markets or which bring unique and promising solutions to the state's ongoing challenge of educating at-risk students, those with disabilities, English language learners and students who live in high poverty, particularly interest the BCHF Board of Trustees. We also want to bring schools to communities where no or few choice options exist, and welcome applicant groups formed to meet a specific community need based on deep analysis and engagement with that community. We especially welcome proposals from applicant groups seeking to partner with Ohio's colleges and universities.

In sum, BCHF sees its role of community school sponsor as an opportunity to make a positive impact on public education and school choice in Ohio. We want to partner with energetic, talented individuals seeking to open new community schools that develop in-depth proposals grounded in experience, research, and a clear understanding of the incredibly challenging and rewarding work of running a high performing public school -- and are not afraid to face this challenge head on.

Our community school application review team recognizes the significant time and effort that you must invest to develop an application. Our staff looks forward to working with each applicant throughout the process.

III. Review Process for Applications

BCHF's review of submitted proposals is a progressive, multi-step process aligned with NACSA's recommendations for charter application approval. The BCHF Board of Trustees has charged the Education Division with recommending for their consideration only those proposals deemed to have the highest likelihood of success.

BCHF's review process includes the following:

- 1) Review of the application by BCHF review team members from an academic, operational, legal and fiscal perspectives, and, if applicable, accountability analysis of student performance data for replicators;
- 2) An external individual or team of reviewers of education/charter school experts will review applications, if available.
- 3) For applications deemed strong enough to move further in the review process, an interview by BCHF leadership staff and a member of an external review panel with members of the proposed school's founding group, which should include the applicant(s), proposed school governing authority members and representatives of any proposed education management organization and/or other partner organizations.
- 4) Proposals of sufficient strength may undergo a revision process to resolve concerns and assure compliance with Ohio community school and education law and all other applicable laws and regulations; at the discretion of BCHF.

Criteria for Recommending Applications for Approval

After completing the review process, the Education Division Leadership will make recommendations to the Board of BCHF which will vote to enter into contract preparations for a full community school agreement or to deny applications that do not meet our standards of quality. Please note, there is **no** appeal of a negative determination at any stage of the process.

In making its recommendation, the review team will consider the following:

- Evidence of public outreach for the purpose of soliciting and incorporating community input regarding the proposed community school.
- Evidence of meeting basic expectations, as solely determined by BCHF:
 - Applications must be submitted by the appropriate deadline;

- Applications must be complete, with responses to all application items (even items that do not apply should be responded to with the statement **“Request is Not Applicable”**);
 - Individual responses must adequately address each specific item; and
 - Applications must be legible and coherent.
- Include a viable plan to meet the enrollment targets.

BCHF reserves the right, in its sole discretion, to discontinue its review if it is determined that an application does not meet these basic requirements.

For applications that meet these minimum requirements, BCHF then evaluates whether the application proposal:

- Demonstrates the ability to operate the school in an educationally and fiscally sound manner;
- Is likely to improve student learning and achievement and materially further the purpose of the school and community schools in Ohio sponsored by BCHF, which are:
 - ✓ Increase student achievement and eliminating achievement gaps in English language arts and mathematics;
 - ✓ Increase high school graduation rates for students particularly at risk of not graduating;
 - ✓ Increase learning opportunities for all students, with special emphasis on expanded learning experiences for students who are at-risk of academic failure;
 - ✓ Provide teachers and school leaders with the information and resources they need to inform and improve instructional practices, decision-making and overall effectiveness;
 - ✓ Encourage the use of different and innovative teaching methods;
 - ✓ Using high quality assessments designed to measure the learning and growth of all students;
 - ✓ A viable plan to meet the enrollment and retention targets;
 - ✓ Public outreach for the purpose of soliciting community input regarding the proposed community school;

- ✓ Provide parents and students in new markets with expanded choices in the types of educational opportunities that are available within the Ohio public school system;
 - ✓ Management and leadership capability to overcome start-up problems and establish a fiscally viable school;
 - ✓ Meet measurable student achievement results as set forth in the community school contract and by the State Board of Education; and
 - ✓ Locate the school in a region of the state with limited or poor performing educational alternatives.
- Meets all the requirements set out in the Ohio Revised Code, Ohio Administrative Code and all other applicable laws, rules and regulations *as well as* meets any additional requirements established by the Sponsor as part of our unwavering commitment to student achievement.

Buckeye Community Hope Foundation is interested not only in the potential of proposed schools to successfully navigate the challenges of start-up, but also whether the school is likely to earn renewal at the end of its initial contract period. Only applications that we determine rigorously demonstrate the criteria above can be recommended for approval to the Board of Buckeye Community Hope Foundation as a qualified applicant.

An applicant seeking to establish more than one community school should be aware that evidence demonstrating the community outreach process has begun must be provided for each proposed school in each community.

IV. Submitting an Application to BCHF for the 2023-2024 SY

In preparing responses to the application, please keep in mind answers to the specific requests carry enormous significance beyond determining whether the applicant will be granted a contract. They will determine the specific terms of the agreement and set conditions of the school's operation. It is therefore critical the applicant does not simply provide a response that may sound impressive on paper. Recognizing that the school will be held accountable for commitments made, the applicant should evaluate all responses to make sure the proposed plans are reasonable, feasible and achievable. As the applicant develops responses, remember BCHF is looking for **quality** and **clarity** in the responses, not just volumes of information and a large quantity of pages.

A. Submitting the Application

- Please submit the completed application by emailing a "Zip" file containing all required documents to sponsorship@buckeyehope.org by the deadline in the application.
- Even questions that do not apply must be responded to with "Request is Not Applicable." ***If there is nothing listed for a response to a question, we will consider the application incomplete.***

B. Adobe PDF Formatting

- For every section of the application, there is a box in which to type your narrative responses. These boxes are formatted to allow as many words as you require. Do not be concerned if your response continues beyond the visible box. The scrolling feature of PDF will allow the reviewers to read your entire response in the electronic version.

C. Excel Table Formatting

- The Excel tables required as part of the submission should not be modified. The only exception to this is inserting additional lines if/where needed (I.E. Staffing, PD, Action Plan). Please do not manually type in cells with formulas.

D. The final submission should include:

- **PDF Application with ALL sections completed (School Name included in file name)**
- **Excel file with all the completed tables as provided**
- **Any attached supporting documents**

All of these files should be combined into a single "Zip" file for the purpose of emailing the entire package to sponsorship@buckeyehope.org



***Applicants should refer to the *Scoring Rubric* for specific details as to what is required for each section. These instructions give a guideline for what needs to be included in each section. However, the *Scoring Rubric* provides the exact criteria the application will be scored on.**

V. Application Sections

Governance

Applicant and Founding Group

- 1) Complete the table labeled “Founders”.
- 2) Attach Founding Member Resumes
- 3) Provide a narrative to include:
 - a. Applicant’s relevant experience or skills.
 - b. Applicant’s role in the group or contributions to the proposal.
 - c. Applicant’s proposed role, if any, in the school operations.
 - d. Please include any specific information related to the successful operation of a community school in Ohio or charter school outside of Ohio.

Mission Statement

- 1) Provide the mission statement for the proposed community school.
 - a. The mission statement needs to be clear, indicate what the school intends to do, for whom and how it is unique.
 - b. Ensure your response can be carried throughout the entire application.

Organization Chart

- 1) Attach Organizational Chart.
- 2) Provide a narrative to include:
 - a. Description of the working relationships in the chart.

School Board Design

- 1) Complete the table labeled “Board”.
- 2) Attach Board Member resumes.
- 3) Attach the Code of Regulations.
- 4) Provide a narrative to include:
 - a. School Board Roles and Responsibilities including self-evaluation.
 - b. Process for selecting board members and how it will result in a successful school.
 - c. Process for monitoring school performance including details of any sub-committee.
 - d. Description of all Professional Development required for Board members.
 - e. Process of holding school leader (and management organization, if any) accountable for achievement of the school’s mission, goals, and academic performance.

Outreach

Market Impact

- 1) Complete the table labeled "Market".
- 2) Attach market study (if applicable)
- 3) Provide a narrative to include:
 - a. Describe the community from which the school will recruit and draw students including other existing educational options.
 - b. Describe the specific population of students the school intends to serve.
 - c. Explain the need for this school in this community and evidence to support this need.
 - d. Describe the programmatic impact of the school on existing public and nonpublic schools in the same geographic area.
 - e. If the school will be located in a district where more than 5% of students are enrolled in community schools, explain how the school will provide a significant educational benefit to the students.

Community Outreach and Partnerships

- 1) Complete table labeled "Partners".
- 2) Attach any community surveys or Letters of Support
- 3) Provide a narrative to include:
 - a. What role local partners have played in development of the school.
 - b. What role the community played in choosing the location and academic programming of the school.
 - c. What specific support the local partners are willing to provide.
 - d. What specific steps the school will take in the future to ensure continued community input.

Enrollment

Enrollment and Retention

- 1) Complete the table labeled "Enrollment".
- 2) Attach any proposed marketing materials or full marketing plan
- 3) Provide a narrative to include:
 - a. Reason for choosing to serve the grades specified.
 - b. Details about the proposed marketing plan to recruit students.
 - c. Details about the plan to retain students year over year.
 - d. Specific steps to include partners and community in recruiting efforts.

Environment

School Culture

- 1) Attach Proposed Student Handbook.
- 2) Provide a narrative to include:
 - a. Specific details as to the type of environment school aims to create.
 - b. All co-curricular and enrichment opportunities.
 - c. How culture will be explained and instilled in students, staff, and parents.
 - d. Details on how the board will monitor and evaluate culture.
 - e. Specifics on how parents will remain involved in the school and their child's progress.

Positive Behavior Interventions and Supports

- 1) Provide a narrative to include:
 - a. How the school will provide structure and supports of increasing intensity for students with behavioral management needs.
 - b. POSITIVE structures the school will use to motivate high levels of academic progress.

Educational Program Design

Key Academic Design Elements

- 1) Provide a narrative to include:
 - a. Concise overview of the academic program design.
 - b. Special areas of academic focus.
 - c. Unique school day or calendar schedules.
 - d. Specific teaching model.
 - e. Specific research base to support this type of program for your target population.
 - f. The Pedagogical approach school will use to implement the curriculum.
 - g. Instructional methods or techniques to be employed including any requirements for the implementation. (e.g. Co-teaching, aides, technology etc.)
 - h. Details on how the chosen model of instruction will support progress for ALL students including students with disabilities, English Language learners, and students from culturally diverse backgrounds.



Curriculum

- 1) Complete the table labeled “Curriculum”.
- 2) Attach at least 1 sample unit plan for Mathematics and ELA.
- 3) Provide a narrative to include:
 - a. Describe the school’s curriculum in core academic areas, explaining how it will prepare students to meet Ohio learning standards, and Ohio graduation requirements if applicable.
 - b. Describe the process used to select curriculum resources and instructional materials for courses, including who was involved.
 - c. Describe the process the school will use to evaluate, review and revise the curriculum on at least an annual basis. Describe who will be responsible for this process and how teachers will be involved.
 - d. Describe the school’s procedures for evaluating whether the curriculum is successfully implemented and effective for all students.

Assessment and Progress Monitoring

- 1) Complete the table labeled “Assessments”.
- 2) Provide a narrative to include:
 - a. Describe the diagnostic, formative and summative assessments the school will use.
 - b. Explain how assessments will be selected or developed.
 - c. Describe how assessment results will be collected, analyzed, and used by Teachers, School Leaders and the Governing Authority.
 - d. Explain how parents will be informed of student progress.
 - e. Describe who will be responsible for administering the assessments and collecting and analyzing the results.
 - f. Describe the plan to use the Kindergarten Readiness Assessment, if applicable.
 - g. Describe the plan to use assessment data to meet the 3rd Grade Reading Guarantee, if applicable.
 - h. Describe how the school will meet required dyslexia screening requirements for Tier 1 AND Tier 2.
 - i. Describe the plan to meet the requirements of all Ohio State Tests.
 - j. Explain the process and criteria that will be used to monitor and evaluate the extent to which the school is achieving its mission throughout the community school charter contract term

Special Populations

- 1) Provide a narrative to include:
 - a. Explain how the school will welcome all populations, even if the emphasis is on a special population.
 - b. Describe the school's process for identifying students with disabilities (child find).
 - c. The school's Response to Intervention (MTSS/RTI) process.
 - d. The process for coordination between general education teachers and special education teachers.
 - e. The person (by role) who will oversee special education services for the school.
 - f. Detailed explanation of how services will be provided to student on an IEP (contract, in-house etc.)
 - g. The process for identifying and placing students whose first language is not English.
 - h. The approach to meet the needs of English language learners, both within general education classrooms and in other settings (Sheltered English, immersion, bilingual instruction).
 - i. How the school will make all necessary materials available to parents of English language learners in a language they can understand.
 - j. Discuss methods and strategies for identifying and serving students who are not meeting academic standards and at risk of academic failure.
 - k. Discuss the method for identifying and serving students who are considered gifted.
 - l. Explain how the school will honor cultural backgrounds and preferences of its students and their families.
 - m. Describe the ways in which teachers will be prepared to meet the needs of all students including those from diverse backgrounds.

Continuity of Learning Plan

- 1) Provide a narrative to include:
 - a. Describe the plan for providing remote or virtual learning options in the event of a pandemic or similar situation that affects the entire school community.
 - b. Describe the plan to offer remote learning options, if allowable under Ohio law, based on student health or wellness needs, learning styles, or family requests.
 - c. Explain how the attendance and participation of remote learners will be accounted for and monitored.
 - d. Detail the curriculum and methodologies used to deliver remote learning.
 - e. Provide a plan for pd, coaching, and fidelity checks that ensures teachers and staff are technologically and otherwise prepared to provide high quality instruction through virtual platforms.

SMART Goals

- 1) Provide a narrative to include:
 - a. 3 MISSION specific goals for the school (*note these are NOT to be standard academic goals)
 - b. Describe how the goals will support the overall mission of the school
 - c. Describe how the goals will be tracked and how/when stakeholders will be updated on progress
 - d. Details on how all stakeholders will be included in the review and revision of the goals

Operations

Calendar and Schedule

- 1) Complete the table labeled "Schedule".
- 2) Attach a yearly school calendar
- 3) Provide a narrative to include:
 - a. Describe how the daily schedule supports the academic program
 - b. Describe how the school will provide extra supports to students in Special Populations without reducing their time in core classes each day
 - c. Describe how any unique aspects of the schedule or calendar can be used to recruit and retain both students and staff

Staffing Plan

- 1) Complete the table labeled "Staff".
- 2) Provide a narrative to include:
 - a. Describe the minimum qualifications of teachers you intend to recruit and specific aspects of your school that will attract high quality teachers.
 - b. Given the current teacher shortage, describe strategies you will utilize to retain and develop high quality teachers.
 - c. Describe the school's process and criteria for evaluating teacher performance within state-required timelines. *If the school is not planning to utilize OTES 2.0, describe the alternative process and research behind your proposed teacher evaluation system.
 - d. Explain the process used to select the instructional leader, including who will be involved and the role of the board (and management organization, if any) in the process.

Professional Development Plan

- 1) Complete table labeled “PD”.
- 2) Provide a narrative to include:
 - a. Who will be responsible for determining the yearly PD plan?
 - b. How will required professional development activities be implemented and ensured for all faculty and staff?
 - c. The process for evaluating the efficacy of the professional development program.
 - d. The role teachers will play in developing the PD plan.
 - e. How the LPDC will be organized and who will be the chair of the LPDC committee.
 - f. Describe how the school will assist underperforming teachers.

Facility

- 1) Complete the table labeled “Facility”.
- 2) Attach any supporting documents for a confirmed facility (if applicable)
- 3) Provide a narrative to include:
 - a. Any unique elements of the facility required to accommodate the academic program.
 - b. Specific space requirements on any facility chosen (e.g. Lunch room, gym, art room etc.).
 - c. Describe efforts (including community involvement) to date to secure a facility.
 - d. Specific timeline for any renovation required on buildings.
 - e. Specific details about any rental agreements. (I.E. who owns the building)

Financial Plan

- 1) Complete the table labeled “Pre-Opening”.
- 2) Complete the table labeled “Year1 Budget”.
- 3) Complete the table labeled “5yr Forecast”.
- 4) Provide a narrative to include:
 - a. Source of the initial funding dollars.
 - b. Explain the process and criteria for selecting the licensed Treasurer and the contracting process.
 - c. Explain the role of the school leader, board members, and teachers within the budgeting process.
 - d. Explain the process of establishing a fund-raising committee
 - e. Describe what information will be provided to stakeholders and how often.

Action Plan

- 1) Complete the table labeled “Action Plan”.



Charter Status

- 1) Attach the following:
 - 1) List of schools the Governing Authority of Management Company will take over in the coming Fiscal Year.
 - i. Name and type of school.
 - ii. State school is located in.
 - 2) List of schools the Governing Authority or Management Company has ever managed.
 - i. Name and type of school,
 - ii. State school is located in.
 - iii. Charter status (open, suspended, revoked, closed etc.)
 - 3) Indicate whether this proposal was previously withdrawn from or rejected by BCHF. If yes, provide:
 - i. The name of the proposed community school when previously submitted
 - ii. The date of the previous submission; and
 - iii. A summary of what has changed in the proposal since its previous submission.
 - 4) Indicate whether the applicant and/or founding team has previously or currently have applied for any other charters from a sponsoring/authorizing entity in any State including Ohio. If yes, provide:
 - i. The name of the sponsoring/authorizing entity.
 - ii. The name(s) of the proposed school(s) and the date(s) when the application(s) were submitted.
 - iii. The status of those applications.
 - iv. If the application was withdrawn from consideration, provide the reasons for the withdrawal. If the application was granted, but the community school is no longer in existence, please provide an explanation.
 - v. If the application was denied by a sponsoring/authorizing entity other than BCHF, include a copy of the letter or summary from the sponsoring/authorizing entity stating the reasons for denial.